

Dear Sir / Madam,

INVITATION TO TENDER FOR THE SUPPLY OF
GF Rooms Renovation 2021-22 (Tender/2122/11)

You are invited to quote for the supply of the items as specified in the enclosed tender schedule. If you are not prepared to accept a partial order, please state this clearly on the tender schedule.

Your sealed tender, in duplicate should be clearly marked on the outside envelope:

Tender for GF Rooms Renovation 2021-22 (Tender/2122/11).

The envelope should be addressed to “S.K.H. TSOI KUNG PO SECONDARY SCHOOL, 101 Chung Hau Street, Homantin, Kowloon” and arrive not later than 12:00pm on 19th August 2022. Late tenders will not be accepted. Your tender will remain open for 90 days from the “Closing Date”, and you may consider your tender to be unsuccessful if no order is placed with you within these 90 days. You are requested to note that unless Part II of the tender form is completed, the tender will not be considered.

If you are unable or do not wish to quote, it would be appreciated if you would return the tender form with reason to the above address at your earliest convenience.

Tender will be accepted on an *‘overall’ / ~~‘group’~~ / ~~‘itemized’~~ basis.

Yours sincerely,
(Ms.) Lam Yuk Kei
Principal

Encl.
Please delete as appropriate

**TENDER FORM FOR THE SUPPLY OF
GF Rooms Renovation 2021-22 (Tender/2122/11)**

Name and Address of School S.K.H. Tsoi Kung Po Secondary School
101 Chung Hau Street, Homantin, Kowloon

Tender Closing Date 19th August 2022, 12:00pm

PART I

The undersigned hereby offers to supply all or any part of the items described in the tender schedule attached with the delivery term quoted therein against the date of a firm order placed by the school at the price or the prices quoted in the tender schedule free of all other charges and in accordance with any drawings and/or specifications provided by the school. In so doing, the undersigned acknowledges that all items not otherwise specified shall be in accordance with British Standard specifications where such exist; tenders shall REMAIN OPEN FOR 90 DAYS after the Closing Date; and the school is not bound to accept the lowest or any tender and reserves the right to accept all or any part of any tender within the period during which the tenders remain open. The undersigned also warrants that his Company's Business Registration and Employees' Compensation Insurance Policy are currently in force and that the items which his Company offers to supply do not to his knowledge infringe any patents.

PART II

RECONFIRMATION OF TENDER VALIDITY

With reference to Part I of this tender document, it is reconfirmed that the validity of tender offered by this company remains open for 90 days from 19th August 2022.

The undersigned also agrees to accept the fact that once the validity of tender is reconfirmed, the pre-printed clause specified in the Company's tender forms in regard to this nature shall NOT apply.

Dated this _____ day of _____ 20 _____ .

Name (in block letters): _____

Signature _____ in the capacity of _____ .

(State official position, e.g. Director, Manager, Secretary, etc.)

Duly authorized to sign tenders for and on behalf of :

whose registered office is situated at _____

_____ Hong Kong.

Telephone No. _____ . Fax No. _____

TENDER

(1) Item No.	(2) Description / Specification	(3) Quantity required	(4) Unit Rate	(5) Total Amount (HK\$)	(6) Delivery Offered
1	GF Rooms Renovation 2021-22 (Tender/2122/11) - Please refer to the attachment for more details				

We/ I understand that if we/ I fail to supply the stores as offered in our / my tender upon accepting school's order, we are / I am prepared to pay the price difference to the school if such stores are obtained from elsewhere.

Company Chop

Name of Supplier : _____

Name and Signature of Person authorized to sign Written quotation

Name (in block letters) _____

Signature: _____

Date : _____

附件

聖公會蔡功譜中學

承投 [地下 G04 健身室、G05 靜觀室 & Chill Zone 裝修工程]

[地下 G04 健身室]

項目	工程內容	數量	金額
1. 清拆工程	1.1 現有部份裝修、傢俱及牆身需要清拆	1 項	
2. 地台工程	2.1 現有磚面地台新鋪 LVT 膠地板+橡膠地墊 (按服務供應商設計決定用料配搭，但報價需連工包料)	約 400 平方呎	
	2.2 新造不銹鋼腳線	約 80 直呎	
3. 電器工程	3.1 新造樓頂燈供電位及開關燈掣	30 個	
	3.2 新造 13A 孖蘇位 (連 USB 供電位)	8 個	
	3.3 新造 WI-FI 網絡位	2 個	
	3.4 提供及安裝燈具	30 套	
4. 油漆工程	4.1 樓頂及牆身見光位置剷底及批灰油乳膠漆	約 800 平方呎	
5. 木材工程	5.1 新造樓頂 TRX 鐵架	1 項	
	5.2 新造時尚吸音板牆身	約 180 平方呎	
	5.3 新造 12mm 夾板底 6mm 比利時安全清鏡牆	約 320 平方呎	
	5.4 新造雙層玻璃窗	1 項	
	5.5 新造木門	1 項	
6. 清潔	6.1 施工期間清理及運走垃圾	1 項	
	6.2 工程竣工後清潔場地	1 項	
7. 保險	7.1 工程保險	1 單	
	7.2 校園公眾地方保護工程	1 單	
地下 G04 健身室金額小計 =			

附件

聖公會蔡功譜中學

承投 [地下 G04 健身室、G05 靜觀室 & Chill Zone 裝修工程]

[地下 G05 靜觀室]

項目	工程內容	數量	金額
1. 清拆工程	1.1 現有部份裝修、傢俱及牆身需要清拆	1 項	
2. 地台工程	2.1 現有磚面地台新鋪 LVT 膠地板 (連工包料)	約 300 平方呎	
	2.2 新造不銹鋼腳線	約 70 直呎	
3. 電器工程	3.1 新造樓頂燈供電位及開關燈掣	30 個	
	3.2 新造 13A 孖蘇位 (連 USB 供電位)	6 個	
	3.3 新造 WI-FI 網絡位	2 個	
	3.4 提供及安裝燈具 (光暗可以調教)	30 套	
4. 油漆工程	4.1 樓頂及牆身見光位置剷底及批灰油乳膠漆	約 600 平方呎	
5. 木材工程	5.1 新造時尚展示櫃	1 項	
	5.2 新造時尚吸音板裝飾牆身 (連圖案)	約 160 平方呎	
	5.3 新造白油磁性水晶玻璃牆身	約 100 平方呎	
	5.4 新造雙層玻璃窗	1 項	
	5.5 新造木門	1 項	
6. 清潔	6.1 施工期間清理及運走垃圾	1 項	
	6.2 工程竣工後清潔場地	1 項	
7. 保險	7.1 工程保險	1 單	
	7.2 校園公眾地方保護工程	1 單	
地下 G05 靜觀室金額小計 =			

附件

聖公會蔡功譜中學

承投 [地下 G04 健身室、G05 靜觀室 & Chill Zone 裝修工程]

[地下 Chill Zone]

項目	工程內容	數量	金額
1. 電器工程	1.1 新造樓頂燈供電位及開關燈掣	20 個	
	1.2 新造 13A 孖蘇位 (連 USB 供電位)	4 個	
	1.3 提供及安裝燈具	20 套	
2. 油漆工程	2.1 樓頂及牆身見光位置剷底及批灰油乳膠漆	約 600 平方呎	
3. 木材工程	3.1 新造時尚吸音板裝飾樓頂	1 項	
	3.2 新貼文化石牆身	約 150 平方呎	
4. 清潔	4.1 施工期間清理及運走垃圾	1 項	
	4.2 工程竣工後清潔場地	1 項	
5. 保險	5.1 工程保險	1 單	
	5.2 校園公眾地方保護工程	1 單	
地下 Chill Zone 金額小計 =			
地下 G04 健身室 + G05 靜觀室 + Chill Zone 金額總計：			

附件

聖公會蔡功譜中學
承投 [地下 G04 健身室、G05 靜觀室 & Chill Zone 裝修工程]

[報價注意事項]

- 1) 報價需同時包含「設計」及「裝修」兩項元素。
- 2) 所有服務供應商必須於報價前到現場量度各個項目尺寸。
- 3) 報價時請註明以下項目 (共八項):
 - 3a) 每項目須列明金額
 - 3b) 施工期日數
 - 3c) 可以於 2022 年 8 月內施工並於 2022 年 10 月 28 日或之前竣工 (連場地清理及垃圾運走)
 - 3d) 付款方法 : 訂金 10% > 批圖後 20% > 完工 70% (2 星期內)
 - 3e) 保養期 12 個月
 - 3f) 包括提供材料版樣
 - 3g) 公眾地方保護工程
 - 3h) 提供施工、結構圖及小型工程相關申請(如適用)

[評審準則]

本校會選取評分計劃中整體最高分數的投標書，四項評審準則如下：

No.	項目	百分比	備註
1	報價	30%	價格合理
2	設計	30%	符合學校指定設計要求
3	用料	20%	符合學校指定材質要求
4	工作經驗	20%	過往參與其他學校設計及裝修工程的次數
總分		100%	