

Dear Sirs,

INVITATION TO TENDER FOR THE SUPPLY OF  
Computer Room II Optimization (Tender/2122/04)

You are invited to quote for the supply of the items as specified in the enclosed tender schedule. If you are not prepared to accept a partial order, please state this clearly on the tender schedule.

Your sealed tender, in duplicate should be clearly marked on the outside envelope: Tender for Computer Room II Optimization.

The envelope should be addressed to “S.K.H. TSOI KUNG PO SECONDARY SCHOOL, 101 Chung Hau Street, Homantin, Kowloon” and arrive not later than 12:00pm on 13th December 2021. Late tenders will not be accepted. Your tender will remain open for 90 days from the “Closing Date”, and you may consider your tender to be unsuccessful if no order is placed with you within these 90 days. You are requested to note that unless Part II of the tender form is completed, the tender will not be considered.

If you are unable or do not wish to quote, it would be appreciated if you would return the tender form with reason to the above address at your earliest convenience.

Tender will be accepted on an \*‘overall’ / ~~‘group’~~ / ~~‘itemized’~~ basis.

Yours sincerely,

\_\_\_\_\_  
(Ms.) Lam Yuk Kei  
Principal

Encl.

Please delete as appropriate

**TENDER FORM FOR THE SUPPLY OF**  
**Computer Room II Optimization (Tender/2122/04)**

Name and Address of School S.K.H. Tsoi Kung Po Secondary School  
101 Chung Hau Street, Homantin, Kowloon

Tender Closing Date 13th December 2021

## PART I

The undersigned hereby offers to supply all or any part of the items described in the tender schedule attached with the delivery term quoted therein against the date of a firm order placed by the school at the price or the prices quoted in the tender schedule free of all other charges and in accordance with any drawings and/or specifications provided by the school. In so doing, the undersigned acknowledges that all items not otherwise specified shall be in accordance with British Standard specifications where such exist; tenders shall REMAIN OPEN FOR 90 DAYS after the Closing Date; and the school is not bound to accept the lowest or any tender and reserves the right to accept all or any part of any tender within the period during which the tenders remain open. The undersigned also warrants that his Company's Business Registration and Employees' Compensation Insurance Policy are currently in force and that the items which his Company offers to supply do not to his knowledge infringe any patents.

## PART II

## RECONFIRMATION OF TENDER VALIDITY

With reference to Part I of this tender document, it is reconfirmed that the validity of tender offered by this company remains open for 90 days from 13th December 2021.

The undersigned also agrees to accept the fact that once the validity of tender is reconfirmed, the pre-printed clause specified in the Company's tender forms in regard to this nature shall NOT apply.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

Name (in block letters): \_\_\_\_\_

Signature \_\_\_\_\_ in the capacity of \_\_\_\_\_.

(State official position, e.g. Director, Manager, Secretary, etc.)

Duly authorized to sign tenders for and on behalf of :

whose registered office is situated at \_\_\_\_\_

\_\_\_\_\_ Hong Kong.

Telephone No. \_\_\_\_\_ .Fax No. \_\_\_\_\_

TENDER

(1) Item No.	(2) Description / Specification	(3) Quantity required	(4) Unit Rate	(5) Total Amount (HK\$)	(6) Delivery Offered
1	Computer Room II Optimization (please see attachment)				

We/ I understand that if we/ I fail to supply the stores as offered in our / my tender upon accepting school's order, we are / I am prepared to pay the price difference to the school if such stores are obtained from elsewhere.

Company Chop

Name of Supplier : \_\_\_\_\_

Name and Signature of Person authorized to sign Written quotation

Name (in block letters) \_\_\_\_\_

Signature: \_\_\_\_\_

Date : \_\_\_\_\_

聖公會蔡功譜中學  
優化電腦 2 室計劃 (2021 – 2022)

項目： 優化電腦 2 室工程 (配合校本 STEM 擴增實境(AR)學習計劃)

目的： 重新規劃和裝修電腦室，配合 STEM 和 AR 教學，增加分組學習活動及展覽學生 AR 應用程式成品的空間。需要重新規劃學生座椅，配合小組形式的 STEM/AR 課程。

**A. 優化電腦 2 室工程要求**

\* 所有投標價錢必須根據以下表格填寫

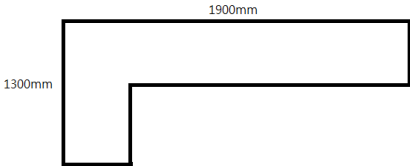
**項目一：工程部份：**

項目	工程內容	詳細內容	價錢 (HK\$)
前期工程	前期預備工作及清拆工程	/	
油漆/清掃牆身	裝修工程導致的花痕部份牆身需重新補油	/	
傢俱訂造/安裝	提供及安裝電腦枱上放吊櫃	2400mmW x 350mmD x 700mmH 及 3530mmW x 350mmD x 700mmH 各一個 傢俬柜用 6 分 E0 或 E1 夾板，面料為耐火膠板，柜內為白膠板	
電力工程	- 提供及更新投影幕附近吊燈	共 8 支	
	- 重新拉電源線及上網線（由舊位到新位使用）	共 40 個	
	項目一總額:		

備註:

## 項目二: 設備部份:

所有傢俱必須包括防撞配套，如防撞角，以確保使用者能安全使用。

項目	設備規格	詳細內容	單項價格	數量	單位	價錢 (HK\$)
傢俱訂造	提供及安裝新電腦枱	600mmW x 510mmD x 750mmH		33	張	
	提供及安裝高櫃	(1270mmW x 500mmD x 2400mmH) x 4 件		1	組	
	新造教師枱	L-型教師枱 1300mmD + 1900mmW x 600mmD x 750mmH 		1	張	
	提供及安裝新活動電腦椅	/		33	張	
	提供及安裝新活動教師椅	/		1	張	
	新造 AR Showcase	300mmW x 300mmD x 900mmH		1	組	
	傢俬柜用 6 分 E0 或 E1 夾板，面料為耐火膠板，柜內為白膠板					
	項目二總額:					

備註:

計劃總額: 項目一總額 + 項目二總額 = HK\$\_\_\_\_\_

投標者必須提供以下文件，如投標者欠缺以下文件，將會影響本校對投標者的評分：

No.	內容	如有，請用「✓」
1	優化電腦 2 室之總設計圖 包括：平面圖及設計細節 ● 如投標者沒有提供此項目，投標者將在 評分中「設計」部分被扣 15%	
2	工程報價	
I. 工程部份		
1	電腦枱上放吊櫃設計圖	
2	投影幕附近吊燈位置圖	
3	在標書中，請列明工程日數	
II. 設備部份		
1	新電腦枱設計圖	
2	高櫃設計圖	
3	教師枱 照片或設計圖	
4	新活動電腦椅 照片或設計圖	
5	新活動教師椅 照片或設計圖	
6	新造 AR Showcase 設計圖	

## **B 其他要求：**

- 所有尺寸為估計值，因此應以投標者到本校度呎為準。
- 工程最早可於本年學校聖誕假期開始進行。
- 工程公司已購買各項所需保險。
- 工程公司確保工人在安全情況下工作並在拖工時，做足安全措施。
- 若工程有任何意外，工程公司承擔一切保險及其所有申索賠償，一切責任與學校無關。
- 交回報價單的地址：九龍何文田忠孝街 101 號 聖公會蔡功譜中學 1 樓校務處。

## **C. 評審準則**

本校會選取評分計劃中整體最高分數的投標書，評審準則如下：

No.	項目	百分比	備註
1	報價	50%	價格合理
2	設計	40%	包括美觀設計，使用物料，與本校實地環境配合，用料及工作經驗，文件是否齊全等 ● 如沒有平面圖及設計細節圖，投標者將在此部分扣 15%
3	專業經驗	10%	有關室內設計之相關經驗，設計施工
	總分	100%	



#### D. 所需文件

投標者必須提供以下文件，如投標者欠缺以下文件，將會影響本校對投標者的評分：

No.	內容	如有，請用「✓」
1	<u>優化電腦 2 室</u> 之設計圖 包括：平面圖及設計細節圖 ● 如投標者沒有提供此項目，投標者將在評分中 「設計」部分被扣 <b>15%</b>	
2	工程報價 (附件 1)	
3	有關室內設計之相關經驗，設計施工	
4	在標書中，請列明施工程日數	

#### E. 查詢

如有任何查詢或說明等，可聯絡本校馮廣恒老師，聯絡電話: 2760 0463。