

Dear Sirs,

INVITATION TO TENDER FOR THE SUPPLY OF  
Chrome OS computer device

You are invited to quote for the supply of the items as specified in the enclosed tender schedule. If you are not prepared to accept a partial order, please state this clearly on the tender schedule.

Your sealed tender, in duplicate should be clearly marked on the outside envelope: Tender for Chrome OS computer device.

The envelope should be addressed to “S.K.H. TSOI KUNG PO SECONDARY SCHOOL, 101 Chung Hau Street, Homantin, Kowloon” and arrive not later than 12:00pm on 5th October 2020. Late tenders will not be accepted. Your tender will remain open for 90 days from the “Closing Date”, and you may consider your tender to be unsuccessful if no order is placed with you within these 90 days. You are requested to note that unless Part II of the tender form is completed, the tender will not be considered.

If you are unable or do not wish to quote, it would be appreciated if you would return the tender form with reason to the above address at your earliest convenience.

Tender will be accepted on an \*‘overall’ / ~~‘group’~~ / ~~‘itemized’~~ basis.

Yours sincerely,

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(Ms.) Lam Yuk Kei  
Principal

Encl.

Please delete as appropriate

**TENDER FORM FOR THE SUPPLY OF  
Chrome OS computer device**

Name and Address of School     S.K.H. Tsoi Kung Po Secondary School  
  101 Chung Hau Street, Homantin, Kowloon

School Ref. No.                         NA

Tender Closing Date                     5th October 2020

**PART I**

The undersigned hereby offers to supply all or any part of the items described in the tender schedule attached with the delivery term quoted therein against the date of a firm order placed by the school at the price or the prices quoted in the tender schedule free of all other charges and in accordance with any drawings and/or specifications provided by the school. In so doing, the undersigned acknowledges that all items not otherwise specified shall be in accordance with British Standard specifications where such exist; tenders shall REMAIN OPEN FOR 90 DAYS after the Closing Date; and the school is not bound to accept the lowest or any tender and reserves the right to accept all or any part of any tender within the period during which the tenders remain open. The undersigned also warrants that his Company's Business Registration and Employees' Compensation Insurance Policy are currently in force and that the items which his Company offers to supply do not to his knowledge infringe any patents.

**PART II**

**RECONFIRMATION OF TENDER VALIDITY**

With reference to Part I of this tender document, it is reconfirmed that the validity of tender offered by this company remains open for 90 days from 5th October 2020.

The undersigned also agrees to accept the fact that once the validity of tender is reconfirmed, the pre-printed clause specified in the Company's tender forms in regard to this nature shall NOT apply.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ .

Name (in block letters): \_\_\_\_\_

Signature \_\_\_\_\_ in the capacity of \_\_\_\_\_ .

(State official position, e.g. Director, Manager, Secretary, etc.)

Duly authorized to sign tenders for and on behalf of :

\_\_\_\_\_

whose registered office is situated at \_\_\_\_\_

\_\_\_\_\_ Hong Kong.

Telephone No. \_\_\_\_\_ .Fax No. \_\_\_\_\_

## 1. Background

The hardware equipment and software services specified in this document are required to support S.K.H. Tsoi Kung Po Secondary School for the implementation of “Bring Your Own Device” (BYOD) policy in the 2019/20 school year.

## 2. General Requirements

2.1 We invite suppliers to submit proposals for the supply of the following mobile computer device.

### 2.1.1 Items Required

Item No.	Description of Required Item	Estimated Quantity
1.	Mobile Computer Device	50 - 500
2.	Up to 3-year basic hardware warranty	50 - 500

### 2.1.2 Subsequent Order

The contractor will be required to supply the items of Section 2.1.1 of Part 2 in the 2020/21 school year, to cater for newly joined students in BYOD classes. The offered prices set out in Price Schedule of Part 10 shall remain valid or less than the proposed prices for the period stated in Price Validity of Part 8. The school shall have full discretion to decide the quantity of the items to be procured for any subsequent orders.

The contractor shall comply with the following implementation plan:

Activity Description	Completion Date
Hardware Delivery	Within 4 weeks from the date of written order

### 2.1 Delay of Schedule

If the contractor fails to provide any item set out in this contract which shall be ready for use in the school within < e.g. 30 days > after the target Completion Date specified in Section 2.2 of Part 2 - General Requirements then notwithstanding anything else contained in this contract the school shall be entitled to terminate this contract with forthwith by giving written notice to the contractor and to recover from the contractor the amount of all damages and loss suffered by the school resulting from such failure, including without limitation to any damages and loss resulting from the termination of related orders.

### **3. Technical Requirements of Mobile Computer Device, MDM and Basic Accessories**

#### 3.3 Mobile Computer Device (Chrome OS)

Suppliers shall propose one mobile computer device that meets the requirements specified below:

CHROMEBOOK laptop computers.- Specification: :

1. DEVICE TYPE: CHROMEBOOK
  - a. OS: Chrome OS
  - b. CPU: Intel Pentium Silver N5030 or above
  - c. GPU: Intel UHD Graphics of above
  - d. Screen
    - i. Size: 12" or above
    - ii. Resolution: 1,280x720 or above
    - iii. Supports Multi-Touch
    - iv. Supports Wacom Pen (Stylus Pen included)
  - e. Memory: DDR4 8GB or above
  - f. Storage: Flash 64GB or above
  - g. Connectivity: Support WiFi a/b/g/n/ac + Bluetooth 5.0
  - h. WebCam: Dual WebCam,with at least one HD resolution WebCam
  - i. Weight: 1.5kg or below
  - j. Ports: USB 3.2 Type-C + USB 3.2 Type-A + 3.5mm Audio
2. MAINTENANCE: 3 Years (Free and Paid)
3. Extra Accessories: Wired Mouse

#### **4. Other Requirements**

- 4.1 The contractor shall provide details of the installation test to ensure that all the hardware (if any) and software items are correctly installed and functioning as expected.

#### **5. Warranty Requirements**

- 5.1 The warranty period shall be up to 36 months inclusive of at least 12-month free warranty period. The warranty shall include labor and parts for the proposed mobile computer device.

## **6. Service Requirements**

Basic installation and configuration services

The contractor is required to provide the following device registration and configuration services at no extra cost:

- 6.1 Configure school's preferred device enrollment settings;
- 6.2 Deploy a defined set of profiles to the devices; and
- 6.3 Deploy a defined set of school apps and other device restriction settings upon requesting by the school.

## **7. Document Preparation and Submission**

The supplier is required to submit the following information and documents.

- 7.1 Quotations are invited for the execution of the whole of the items as described in this document. Except the item in Section 3.5<sup>#</sup>, which can be excluded from the whole of the items. Quotations for part but not all of the items will not be considered.
- 7.2 A Statement of Compliance to provide response that the quotation complies with all requirements stated in this requirement specification.
- 7.3 Product information for Item No. 1, 2, 3 and 6 in Section 2.1.1 of Part 2, including technical and descriptive literature and catalogues. Information provided by the manufacturer shall be able to substantiate that the products offered to meet the mandatory requirement specification.
- 7.4 The supplier is required to provide a breakdown on the item costs for each of the items as set out at Section 10 - Price Schedule. Failure in complying with this requirement will render the quotation disqualified.

## **8. Price Validity**

The offered prices shall remain valid from the date of submission of proposal and thereafter for a period of 3 months from the date of acceptance of proposal.

## **9. Basis of Acceptance**

Please note that the school has the absolute discretion to accept the whole of the items or just part of the items as listed out by items in this document.

The supplier should note that the unit price of each proposed item includes delivery and basic installation.

**Enquiry**

For enquiry, please contact Mr. Li Yuk Leung of S.K.H. Tsoi Kung Po Secondary School at 2760 0463 or email to [lyl@tkp.edu.hk](mailto:lyl@tkp.edu.hk).

**10. Price Schedule**

Item No.	Name of Item	Brand and Description	Unit Price (HK\$)
1.	Chrome OS computer device		

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